

**The Ombudsman invites applications for the position of:**

**Data Protection Analyst**

**SALARY: CI\$61,272 to \$65,952 per annum**

As a member of our small team you will investigate complaints from members of the public and personal data breach notifications under the *Data Protection Act (2021 Revision)* (DPA). In this role you will interpret legislation and relate it to the specific facts of a case, and produce reports that are impartial, thorough and compelling. Building on your skills and experience, you will use sound judgment and communicate clearly with complainants and organizations in the public and private sectors, carefully analyzing issues and informally resolving cases where possible.

You'll need to build trust, listen carefully to different sides, manage expectations, and explain often complex issues to various audiences in writing and verbally.

We are looking for a strong team player with a demonstrable interest in privacy issues, but you do not need a background in data protection, as on-the-job training will be provided. This is an opportunity to develop in an area of the law that is gaining importance both domestically and internationally.

To be considered for this role, you'll need to demonstrate the following core skills:

- Superior communication skills and ability to clearly articulate concepts and thoughts, both orally and in writing
- Effective listening, interpersonal, analytical, critical reasoning, problem-solving and judgement skills
- A strong sense of what is right and fair and the ability to be tenacious and resilient in the face of challenge
- Ability to work as a team member
- Working knowledge of government
- Knowledge of the work of the Office of the Ombudsman
- Demonstrated professionalism and integrity
- Ability to multitask, set priorities and work in a complex office environment
- Advanced personal organization and attention to detail
- Innovation and creativity
- Problem-solving to achieve fairness and consensus
- Ability to establish strategic relationships
- A high level of personal motivation and commitment to supporting, maintaining and improving the efficiency of the office and to meeting targeted deadlines

With fairness at the heart of everything we do, we embrace difference and treat everyone as equals. We are committed to being a great place to work – attracting and developing people from a wide range of backgrounds. We want everyone to perform at their best and provide a supportive environment to ensure the highest quality of work.

**Education**

A Bachelor's Degree and experience with 5 years' experience of which at least 2 years in a mid- or senior- level role.

A detailed job description, benefits information and application form are available at [www.recruitment.gov.ky](http://www.recruitment.gov.ky)

Please submit completed application form together with your resume via email, to [jobs@ombudsman.ky](mailto:jobs@ombudsman.ky).

**POSITION OPEN TO CAYMANIANS ONLY.**

For more information about us, please visit [www.ombudsman.ky](http://www.ombudsman.ky)

**APPLICATION DEADLINE: 12 November 2021**